

Lounge Bar

User Regulations

Title I: General provisions

- Article 1** The aim of the Lounge Bar is to serve refreshments at affordable prices, act as a gathering ground for all VUB people and to provide a venue for social and cultural events.
- Article 2** The general coordination of the Lounge Bar rests with the Student Council, represented by a student appointed by the Student Council, hereinafter referred to as the Manager. For the day-to-day management of the Lounge Bar, the Manager is free to delegate part-duties to a third party who shall be in charge of key handovers, inventory, billing, orders and the follow-up of payments.
- Article 3** Associations/student societies and individuals that use the Lounge Bar (and their activities) are not permitted to be at odds with the principle of Free Inquiry, the "Universal Declaration of Human Rights" and the "European Convention for the Protection of Human Rights and Fundamental Freedoms, signed in Rome on 4 November 1950: Title I (art 1 through 18) (Belgian Official Gazette 19/08/1955)".

Title II: Applications and allotment

- Article 4** The Lounge Bar is available to be hired by all student societies and VUB services¹ recognised by the Student Council. Non-recognised associations/student societies and individuals who have clear links with the VUB are also allowed to use the Lounge Bar, provided they do so in compliance with Article 3 3 and subject to payment of a 400 euro security deposit.
- Article 5** The Student Council undertakes to organise an event once every semester to allot the dates available for the Lounge Bar to be used, hereinafter referred to as the lottery convention. This lottery convention is open to all parties and individuals specified under Article 44.
- Article 6** During the lottery convention, potential Hirers are allowed to apply for one date per round. If a particular date is requested by several Hirers, a lottery shall be held between these Hirers. The Hirers who failed to be allotted the date requested are free to apply for an alternative date.
- Article 7** Dates that are still open further to the lottery convention may be freely applied for by users during the course of the semester with the Student Council representative of the Lounge Bar and shall be filled in accordance with the "first come, first served" principle.
- Article 8** The Student Council reserves the right to set aside dates before the lottery among the other associations/student societies and individuals takes place.
- Article 9** There is a ban on the Lounge Bar being sublet or made available to third parties, whether as a whole or in part.

¹ VUB services are understood to refer to: departments, faculties, etc.

Title III: Use and health & safety

Article 10 The Hirer of the Lounge Bar is free to decide the nature of the event he/she is organising, provided the activities comply with the requirements set out under Article 11, no nuisance is caused to other campus users (noise, general nuisance, etc.), the event is freely accessible and complies with the regulations that apply at the VUB's campuses. The Student Council reserves the right to deny permission for events which may send out a negative message.

Article 11 The Student Council declines all liability for any accidents and/or thefts in or around the Lounge Bar during the hire period. The Lounge Bar is fitted with the relevant safety facilities (including fire extinguishers). During the event, the Hirer shall be responsible for the use of these facilities.

Article 12 If an incident should occur at the Lounge Bar, the Hirer is to put in place appropriate measures. These may be understood to include: shutting down the music, switching on the lights and notifying the VUB's security department.

Article 13 The Hirer or someone representing him and who has been left in charge, is to be in attendance in person for the entire duration of the event. This person's mobile phone number is to be passed on to the VUB's security department ahead of time or at the start of the hire period.

Article 14 The event is to be concluded by 01:00am at the latest. By 1:30am the last remaining guests are to have left the Lounge Bar. The Lounge Bar must be closed by 02:00am.

Article 15 Misconduct during the use of the Lounge Bar, whether by the Hirer or by guests, shall be assessed on a case by case basis by the Student Council, and may result in the said persons being barred from the Lounge Bar for a certain length of time.

Title IV: Billing of consumables and function room billing

Article 16 The keys to the Lounge Bar shall be handed to the Hirer by the Student Council representative only after the hire contract and the inventory have been duly signed by both the Hirer and the Manager. In all cases, the Hirer is to compile a joint inventory along with the Manager at the start as well as at the end of the hire period. These inventories are to be drawn up at the appointed time agreed with the Manager. In the Hirer's absence, the Manager shall compile the inventory by himself. In which case, the Hirer shall have no recourse against the inventory as it stands. In the event of two consecutive events, the end-of-hire and the entry inventory of the previous Hirer and the new Hirer respectively may be drawn up at the same time.

The Lounge Bar is rented out for a duration of 24 hours from Monday through Thursday, and for a duration of 72 hours at weekends (Friday afternoon to Monday afternoon) at a price of 35 euros. This price covers the use of the room and end-of-hire cleaning.

Article 17 During activities at the Lounge Bar, the consumables supplied by the Letter may not be replaced by alternatives of the Hirer's choosing. A supplementary offering on the other hand is permitted.

Casks, bottles and cans that have been opened are considered as having been consumed.

All fees are payable by way of transfer within 8 working days upon receipt of the relevant fee note. Unless expressly otherwise agreed, the following provisions consequently apply:

In the event of default of payment of the fee note in full or part thereof within 8 working days upon receipt of the fee note at the latest, by operation of law and without notice of default, the sum payable shall be raised with a fixed fee equal to 15% of the amount that remains outstanding, with a minimum of € 25.

The maximum amounts which the Hirer is permitted to charge for admission and drinks are hereby established as specified below:

Admission: free

Soft drinks: € 1

Beer: € 1.20

Lounge Bar hire cancellations must be notified within 7 days ahead of the scheduled date on which the room was to be occupied. In the event of late cancellation, the rental fee shall be billed by way of damages.

Title V: Compensation & fines

Article 18 All damage caused to the Lounge Bar's infrastructure is to be paid for by the Hirer paid by way of compensation. The Hirer shall be billed for the said compensation, either included as part of the fee note for the event in question, or separately.

Upon the end-of-hire inventory, the Lounge Bar is to have been restored to the same condition it was in as recorded in the initial inventory. If this is not the case, the Manager shall be free to bill the Hirer a fixed € 50 supplement in cleaning expenses.

Title VI: Final provisions

All instances of non-compliance with the user and safety regulations may attract the following sanctions:

- Being barred from using the Lounge Bar for a specific length of time
- Being barred from using the bar indefinitely

In the event that the sanctions, compensation, costs billed, and such like are disputed, the Hirer shall be free to submit a written complaint stating reasons with the Student Council at studentenraad@vub.ac.be.

Complaints submitted in respect of costs billed do not entitle the Hirer to defer payment. A credit note shall be raised in consideration of the decision.

In case of disputes, only the courts of the legal district of Brussels shall have competent jurisdiction. All litigation is to be conducted in Dutch. Any translation expenses shall not be defrayed by the Student Council.