HOW TO REGISTER FOR AN ORAL EXAM VIA POINTCARRÉ

Step 1.

Log in to pointcarré and go to the course page.
Click on ‘appointment’

![Step 1 Image]

Step 2.

Click on the appropriate appointment list
Step 3.

You will now see an overview of all examination moments. Be careful because this overview can be more than 1 page. (see A)

Click 🔄 in actions column to register for the wanted date (and time). (see B)

You can only register for the dates and time that are indicated with this sign ✅

Registration is only possible during the registration period (see C)

✅: registration is possible

🎰: timeslot is full - registration is no longer possible

❌: registration is not possible
Step 4.

A pop-up will appear to ask for your confirmation. Click ‘OK’ to confirm your registration. Click ‘Cancel’ to register for another date and/or time.

When your registration was successful your name will appear in the list together with this symbol ✅