HOW TO REGISTER FOR AN ORAL EXAM VIA POINTCARRÉ

Step 1.

Log in to pointcarré and go to the course page.
Click on ‘appointment’

Step 2.

Click on the appropriate appointment list
Step 3.

You will now see an overview of all examination moments. Be careful because this overview can be more than 1 page. (see A)

Click 🔄 in actions column to register for the wanted date (and time). (see B)

You can only register for the dates and time that are indicated with this sign 🔄

Registration is only possible during the registration period (see C)

registrered: registration is possible

timelotted: timeslot is full - registration is no longer possible

notpossible: registration is not possible
Step 4.

A pop-up will appear to ask for your confirmation. Click ‘OK’ to confirm your registration. Click ‘Cancel’ to register for another date and/or time.

When your registration was successful your name will appear in the list together with this symbol 🔄.