MSc in Management: Info Session

- Who are we?
- Programmes at our Faculty
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  - Enrollments
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Who are we?

- **Prof.dr. Michaël Dooms**
  - Program Director and Chairman of the Study Program Committee
  - [mastermanagement@vub.ac.be](mailto:mastermanagement@vub.ac.be)

- **Prof.dr. Nikolay Dentchev**
  - Secretary of the Study Program Committee
  - [Nikolay.Dentchev@vub.ac.be](mailto:Nikolay.Dentchev@vub.ac.be)

- **Renaat Vandekerkhof**
  - Academic-career consultant MiM; Appointments: calendly.com/renaat-vandekerkhof
  - [stbfaces@vub.ac.be](mailto:stbfaces@vub.ac.be)

- **Jonas Loos**
  - Coordinator Internationalisation & Marcom
  - [Jonas.Loos@vub.ac.be](mailto:Jonas.Loos@vub.ac.be), Room C.2.03
Programmes at our Faculty

- Communication Studies
- Bachelor in Social Sciences
- Political Sciences
- Sociology
- Economics, Management
Economics, Management

- Toegepaste Economische Wetenschappen, 3 + 1
- Handelsingenieur, 3 + 2
- Ma in Bedrijfskunde, 1 year, in NL
- Ma in Management, 1 year, in ENG
- Ma in Management Science, 2 years, in ENG
- EuroMaster, 1 year, in ENG
Master of Management: background

• Main objective of the MiM/MiB: give business knowhow to (recent) graduates from a variety of backgrounds

• But: also open for people with experience

• Stronger focus on obtaining analytical skills (←→ MBA: more focus on strategic skills)

• Clearer value proposition from a recruiter’s point of view
Concept of the program

- Evening program

- Preparatory programs
  - Combined enrolment possible
  - **BUT: pay attention:** you need to succeed for the preparatory program to obtain your MSc degree!

- Master program
  - Full-time or Part-time
Preparatory courses

- Preparatory program (1 semester, courses of 3 ects)
  - Introduction to Accounting
  - Introduction to IT and Operations Management
  - Introduction to Finance
  - Introduction to Management, Marketing and HRM
  - Economics for Business
  - Quantitative Methods for Business

  (for academic master, 18 ects)

- Research Methods for Business

  (for academic bachelors, 21 ects)
Master Program courses

First semester (courses of 6 ects)
• Informatics for Management
• Management & Strategy
• Financial and Managerial Accounting

Second semester (courses of 6 ects)
• Human Resources Management
• Strategic Marketing
• Supply Chain Management
• Corporate Finance and Investment Analysis

Year course (course of 18 ects)
• Master thesis
Paper & Master Thesis

• Info Session & Speed dating with Promotors on October 13th
• Invitation with practical information follows via PointCarré announcement (check your registration for the course Paper/Master Thesis on PointCarré)

• For questions: masterthesis.es@vub.ac.be

• Please do not contact professors for topics or appointments before October 13th
Internship

• Not obligatory to take into the program
  It’s not possible to replace courses with an internship

• Extracurricular Internship is possible

• Internship offers and contracts: www.vubcareercenter.be
Student representatives

• What?
  o The study program council convenes at least twice each academic year
  o The study program council produces proposals regarding the content, the format, the structure and the feasibility of study programs

• Officially:
  o 4 Management students, of which at least 1 working student

• Practically:
  o group of 4+ students who regularly meet (at least once per semester) with the program director.

• What to do?
  2. Please inform the program director, so we can follow up
     o mastermanagement@vub.ac.be
     o in CC: Nikolay.Dentchev@vub.ac.be
Course Evaluations

• Your evaluations are important!

• This questionnaire gives you a possibility to evaluate not only the whole programme, but also individual courses and professors.

• Active participation of everyone is needed.

• We take into account your evaluations to improve the programme where necessary.
RESEARCH OBJECTIVES: LANGUAGE KNOWLEDGE PROJECT

- Global understanding of English language levels of students in the Bedrijfskunde programme and the Management programme.
  - Questionnaire and language test to determine overall language levels at the start of the academic year
  - Based on these results, 3 students per programme will be asked to serve as case studies for a more elaborate language analysis

- The influence of a year of English-Medium Instruction (EMI) on students’ English language levels in the Management programme (vs. Students from Bedrijfskunde without EMI)
  - Questionnaire and language test to determine overall language levels at the end of the academic year
  - Second elaborate language analysis with the formerly chosen students as case studies
  - Comparative studies of results

- The influence of English-Medium Instruction on the academic performance of students, based on comparative study of exam results
Facebook group 2016-2017

- https://www.facebook.com/groups/656535387841458/
- Thanks to Dorina Van Vlasselaer!
How to apply

FAQ ADMISSIONS

Submit application | Programmes | Deadlines | How to apply | Language requirements | Academic requirements | Tuition fees | Scholarships | Enroll & Prepare your stay | Contact

SUBMIT AN APPLICATION

Students who did not obtain a Flemish degree need to submit an application. The application will be processed by the Student Administration Centre and the faculty's selection committee.

STUDYING AT THE VUB

- Preparing your stay
- Studying in Brussels
- How to enroll as a student?
- Administrative formalities prior to your departure
- Feel at home
- Commission International Students
- International Relations and Mobility Office
- Study counselling
- Brochures and publications
Application >> Enrollment

- Actual enrolment

  - Signing the enrolment contract makes you officially a student of VUB.
  - The next step is activating your online VUB key: the so called NetID.

  - Did you not get the necessary e-mail invitations? Please proceed to the enrolment help.
  - Any NetID issues? Please proceed to the ICT Helpdesk
Enrolment help > MY.VUB

- 23/9/2016 - Info UPDATE: Buy your books at the Standaard Student Shop
- 22/9/2016 - News Possible interruption to availability of timetables due to IT changes
- 22/9/2016 - Info Master and PhD students with entrepreneurial ambitions - register now!
- 20/9/2016 - News Orientation Day for New International Students – Welcome to the VUB!
- 20/9/2016 - News Welcome Weeks at the VUB - join in and celebrate your new adventure with ESN Brussels

All news

- New rector announces team of vice-rectors
- What’s new for students this year?
- Boosting entrepreneurship since 1995

MY FACULTY

- Event - Hetoelijk ongeregeld?! De congresdag voor actieve studenten
- This week’s events
- Next week’s events
- All events

E-TOOLS

- POINTCARRE
- SELF-SERVICE FOR STUDENTS
- VUB PHONE BOOK
- WEBMAIL

PLANNING & ADMINISTRATION

STUDENT INFORMATION HUB

Helpdesk Registration

Helpdesk Course Registration
Other issues regarding your enrollment?

CONTACT DETAILS

Address

Student Administration Center
[A] Pleinlaan 9 (ground floor)
   1050 Brussels
[E] sac@vub.ac.be

Postal address

Pleinlaan 2
1050 Brussels
Course registration in Selfservice
Course registration
Course registration

Course registration step by step

Go to your Student SelfService and log in with your NetID and password.

Follow these 10 steps.

1. Tab 'add classes'
2. 'Search by my requirements'
3. Course detail - select a part of the course
4. Confirm the part of the course
5. Overview 'parts enrolled in automatically and still need to register yourself’
6. Confirm the entire course
7. Shopping cart
8. Check and 'finish enrolling'
9. The results of your course registration
10. Check your courses

You might want to look at the following too:
Faculty website

- My.vub.ac.be/ES
  - Where to find forms?
  - Timetables, exam regulations
  - Info on individual courses
Study progress

• You need to succeed for at least **60% of the credits that you register for (ects)**
  
  If you don’t do this – Binding conditions in 17-18

  *At least succeed for 75% of the credits that you register for including those courses that you register for a third time*

  *If you don’t succeed in this: refusal to re-enrol in 18-19*

Students who obtain (after the second chance exams) **0 credits**, will immediately get a refusal to re-enrol in 17-18
Study guidance centre - SGC

Tailor-made professional guidance in every step of your academic career
A motivated team of specialized counselors

- Study advisors
- Student psychologists
- Learning path counselors for each faculty
SGC - goals

To increase your

- Study efficiency
- Student welfare
The Study Guidance Centre offers personalized study guidance and a quiet place to study.

Individual guidance as well as group training sessions
- Choosing a degree/reorientation
- Transition from secondary education (SE) to higher education (HE)
- Study skills
- Academic language skills
- Exam skills
- Learning pathway counselling
- Course content related counselling
- Student welfare: fear of failure
- Studying in special circumstances (sickness, learning disorder, autism, combining work and studies, ...)
- Questions with regard to exam and education regulations
SGC - contact

Call, mail or drop on by.

Campus Etterbeek
[A] Building F level Esplanade
[T] 02 629 23 06
[M] guidance@vub.ac.be

Campus Jette
[A] Geïntegreerd Begeleidingslandschap (GBLJ) – room A.053A
[T] 02 477 44 81
[M] guidance@vub.ac.be

Campus Kaai [only through appointment]
[A] A.105
[T] 02 629 23 06
[M] guidance@vub.ac.be
SBC – meeting point

Drop in at the SGC-meeting point without an appointment

Campus Etterbeek [Monday – Friday]
Continuously during the academic year: from 9AM to 5PM

Campus Jette [Monday – Friday]
Weeks with courses, pre-exam study weeks and exam weeks: 9AM to 5.30PM
Course-free weeks: 1pm to 4PM
SGC – study place

Do you want to work in group, study in peace or need a place to go between classes? You are very welcome at the SGC.

Campus Etterbeek

[Monday – Thursday]

**Weeks with courses, pre-exam study weeks and exam weeks** : 9AM to 6PM

**September**: 9AM to 5 PM

[Friday]

**Weeks with courses, pre-exam study weeks and exam weeks** : 9AM to 5 PM
SG – interesting links

Other practical matters

- All enrolment related matters (attestations, official letters, payment issues, etc.) => Student Administration Centre

- All program related matters (timetables, exemption demands,...) => Faculty ES => stbfaces@vub.ac.be

- Or contact me: stbfaces@vub.ac.be or make an appointment: https://calendly.com/renaat-vandekerkhof

- Check your VUB e-mail account!
Questions

• Any questions?

• Good Luck!